

Columbus Severity of Service Needs Assessment Submission in Clarity

Step 1:


- While being in your specific project record, access the program-level assessments.
- Select Assessments to start the Severity of Service Needs Assessment

The screenshot displays the Clarity software interface for a user named Travis Theders. The main navigation bar includes 'PROGRAMS', 'ASSESSMENTS', 'NOTES', 'FILES', 'CONTACT', 'LOCATION', and 'REFERRALS'. The 'PROGRAMS' menu item is circled in red. Below the navigation bar, the program name 'PROGRAM: YMCA - SINGLE ADULTS RRH' is displayed. A secondary navigation bar contains 'Enrollment', 'History', 'Provide Services', 'Assessments', 'Goals', 'Notes', 'Files', 'Chart', and 'Exit'. The 'Assessments' tab is circled in red. The main content area shows a list of assessment types with 'START' buttons. The 'Severity of Service Needs Assessment (SSNA)' row and its 'START' button are circled in red. The right sidebar shows program details: '2 DAYS ACTIVE PROGRAM', 'Program Type: Individual', 'Program Start Date: 03/22/2022', 'Assigned Staff: Travis Theders', and 'Head of Household: Martha Stewart'. Below this, it shows 'Program Group Members' (No active members) and 'Status Assessments' (No Statuses).

Step 2:

- Complete the assessment for your client
- Assessment Date will always be the date you are submitting it.
- Assessment Level is always Housing Needs Assessment

SEVERITY OF SERVICE NEEDS ASSESSMENT (SSNA)

Assessment Date	03/24/2022 
Assessment Location	Rapid Rehousing Case Manager
Assessment Type	In person
SHOULD ALWAYS BE HOUSING NEEDS ASSESSMENT	
Assessment Level	Housing Needs Assessment
Case Manager Email	
Physical Health	Select
Mental, Behavioral and Developmental Health	Select
Substance Use	Select
High Utilization of Crisis or Emergency Services to Meet Basic Needs	Select
Vulnerability to Victimization	Select
Vulnerability to Illness or Death	Select
Barriers to Housing/Risk of Continued Homelessness	Select
Other Risk Factors Determined by the Community that are Based on Severity of Needs	Select

Step 2 continued:

- Do not toggle the Private button to on because I will not be able to view the assessment. This option is not able to be hidden
- Select save when all questions have been answered

PLEASE CHECK BELOW IF CLIENT IS PART OF A SPECIAL POPULATION:

Homeless for the past 12 months without a break

Has 4 episodes of homelessness within 3 years totaling at least 12 months

Target Population - Veteran

Transition Age Youth

Fleeing Domestic Violence

Invited via Case Conference

None of the Above

Private

Step 3:

- After submitting the assessment, Clarity will bring you to a new page.
- Toggle on the USHS Pool option
- Select Refer Directly to the Community Queues.

PROGRAM: YMCA - SINGLE ADULTS RRH

Enrollment History Provide Services **Assessments** Goals Notes Files Chart × Exit

PROGRAM ELIGIBILITY DETERMINATION

Toggle on USHS Pool and click "Refer Directly to Community Queue." Please be sure to "Send Referral" on the next screen.

USHS Pool

REFER DIRECTLY TO COMMUNITY QUEUE(S)

Agency Programs



YMCA - 40 W. Long YMCA	PH - PERMANENT SUPPORTIVE HOUSING (DISABILITY REQUIRED) ▾
YMCA - Franklin Station YMCA	PH - PERMANENT SUPPORTIVE HOUSING (DISABILITY REQUIRED) ▾

Step 4:

- After Referring Directly to the Community Queues, Clarity will bring you to a new page. Select Send Referral to automatically add your client to the USHS pool and for the assessment to be reviewed.

REFERRAL: ADD TO CQ

Send to Queues	USHS Pool
Referred Program	Community Queue
Referred to Agency	Community Queue
Referring Agency	YMCA
Private	<input type="checkbox"/>

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SEND REFERRAL **CANCEL**

Managed with Clarity Human Services